



Dear Councillor,

You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 16<sup>th</sup> June 2025 at  
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

*The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.*

10<sup>th</sup> June 2025

Maureen Collins  
Clerk and RFO to Crowhurst Parish Council

1.	<b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	<b>APOLOGIES FOR ABSENCE</b> To receive and accept any apologies for absence.
3.	<b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	<b>MINUTES OF PREVIOUS MEETING:</b> To approve and sign the minutes of the Crowhurst Parish Council AGM held on 19 <sup>th</sup> May 2025.
5.	<b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
6.	<b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b> i. There is currently a vacancy for the District Councillor ii. County Councillor Kathryn Field <b>Resolve:</b> To note the district & county councillor reports.
7.	<b>TOWN &amp; COUNTRY PLANNING</b> 1)To consider the following new Planning Application and provide comments to Rother District Council: No Planning Applications have been received this month. 2)To note the enforcement complaints received this month.
8.	<b>FINANCIAL MATTERS:</b> i.The financial report to 31 <sup>st</sup> May 2025 is attached (App 2), together with a summary report of receipts & payments for the month. ii.The payments report for June 2025 is attached (App 3) for consideration. iii.The bank reconciliation to 31 <sup>st</sup> May 2025 (App 4) is attached for approval together with a copy of the supporting bank statement.

	<p>iv. To confirm that the AGAR statements have been sent to the external auditor and the notice of public rights publicized as required.</p> <p>v. To approve the payment to J O'Conner for spraying horsetail on the MUGA, £150 + VAT,</p> <p><b>Resolve:</b></p> <p>i. To note the financial report for May 2025.</p> <p>ii. To approve the payments for June 2025.</p> <p>iii. To agree the Bank Reconciliation to 31<sup>st</sup> May 2025.</p> <p>iv. To note that the AGAR papers have been submitted to the auditor and that the notice of public rights has been publicised as required.</p> <p>v. To note the decision regarding the payment to John O'Conner for £150+ VAT</p>
<b>9.</b>	<p><b>RECREATION GROUND:</b></p> <p>i. To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</p> <p>ii. To discuss the estimate of repairs to lighting received from the new handyman.</p> <p>iii. To discuss the request from Crowhurst Football Club junior teams to train on the Recreation Ground on Tuesday and Thursday evening from 5:30 to 7:00pm during the summer months.</p> <p>iv. To discuss the replacement of the barrier gate to the Recreation Ground.</p> <p>v. To set the date for next Rec Users meeting; to issue invoices and sign agreements for 2025/2026.</p> <p>vi. To discuss the action to take regarding the shrub that is encroaching on U5's play area.</p> <p>vii. To discuss the poor repair of toilet floor in the Pavillion.</p> <p>iii. To discuss the junior goal posts that have been left unchained in the Youth Club garden area.</p> <p><b>Resolve:</b></p> <p>i. To note any comments from the Recreation Ground inspection.</p> <p>ii. To note any actions from the meeting with the new handyman.</p> <p>iii. To note the decision regarding junior team training.</p> <p>iv. To note the decision regarding the barrier gate.</p> <p>v. To note the date of the next Rec Users meeting.</p> <p>vi. To note the decision regarding the shrub in the U5's area of playground</p> <p>vii. To note the decision regarding the toilet floor in the Pavillion.</p> <p>iii. To note the decision regarding the junior goal posts.</p>
<b>10.</b>	<p><b>CROWHURST COMMUNITY MUGA</b></p> <p>i. To discuss the installation of CCTV at the MUGA.</p> <p>ii. To discuss the request from Susie Edwards for items required for the MUGA.</p>
<b>11.</b>	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>To discuss the printing of the neighbourhood plan and the design guide.</p>
<b>12.</b>	<p><b>ANNUAL PARISH ASSEMBLY 2025</b></p> <p>To receive a report on the Annual Parish Assembly which took place on 28<sup>th</sup> April.</p>
<b>13.</b>	<p><b>PAVILION REFURBISHMENT PROJECT</b></p> <p>To receive a report from the Recreation Ground Working Group.</p>
<b>14.</b>	<p><b>SUNDAY SOCIAL</b></p> <p>To receive an update from Cllr Roller on plans for the 2025/26 season of Sunday Socials.</p>
<b>15.</b>	<p><b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY)</b></p> <p><b>Resolve:</b></p> <p>To note the updates and agree any associated actions.</p>
<b>16.</b>	<p><b>CLERK'S REPORT &amp; INFORMATION FOR COUNCILLORS:</b></p> <p>To consider any updates from the clerk including correspondence, information for councillors and future agenda items.</p>
<b>17.</b>	<p><b>DATE OF NEXT MEETING:</b></p> <p>To note that the next meeting of the Council will be held on <b>Monday 21st July 2025 at 7.05pm.</b></p>